

Milano & Grunloh Engineers is a fast-paced, growing engineering firm located in Effingham, Illinois. We have been in business for 39 years and currently have 21 employees. Our clients tend to be 90 miles or less away from our office, so you would be able to stay close to home every day, as well as have an impact on your local communities. With the growth and development in and around our community, we are currently seeking to hire a full time Civil Engineer.

This position has the following responsibilities:

- Plan, design and manage a variety of civil engineering projects
- Organize and perform projects from inception to completion
- Preparation of plans using Civil 3D software including streets, sewers, and utilities
- Preparation of details, specifications, and bidding documents
- Preparation of regulatory permits for projects
- Complete project administration for municipal projects including attending client meetings
- Attend council/board meetings
- Strong communication skills for working with clients regarding current and future projects

The successful candidate will have:

- Illinois Professional Engineering license
- Minimum 2 years of Civil Engineering experience, including permitting, design and construction of land development projects
- Working knowledge of Civil 3D and AutoCAD software
- Knowledge of Illinois Department of Transportation specifications, policies, and procedures
- Ability to effectively manage clients
- Strong team player that can manage and contribute to several projects simultaneously

Compensation:

- Commensurate on experience
- Employer paid health insurance coverage for eligible full time employees
- Employer paid dental/vision insurance coverage for eligible full time employees
- Employer paid basic life insurance coverage for eligible full time employees
- Seven paid holidays after 90-day probationary period; including 3 hours paid time the afternoon before a holiday
- Paid personal leave hours beginning with four hours per month after 90-day probationary period, and increasing at one full year of employment and increasing again after ten full years of employment
- SIMPLE Retirement Plan for eligible full time employees upon meeting two-year salary requirements. Company match up to 3%.
- Use of company vehicle for employees with Professional licensure after 90-day probationary period. Includes personal use during off-work hours

If you would like to become a part of our team, please send a resume to jbushue@mgengineers.com